Asbestos Awareness & Education

Awareness Briefing Presentation
Purpose of this Briefing

To create an awareness around Asbestos Management and DET employee responsibilities around Asbestos Containing Material
Agenda
Asbestos Awareness Briefing

- Additional Information
- What is Asbestos
- Asbestos Policy & Management Plan
- Key Responsibilities
- Site Identification Process
- Work Area Access Permits
What is Asbestos

- Naturally occurring fibrous material
- Used 1940’s – 1980’s
- Used in various products including construction materials

**Asbestos Containing Material**

*Any* material, object, product or debris that contains asbestos.
Associate Professor Keith Adam

Senior Occupational Physician
Health for Industry

• Practising as a specialist in occupational medicine for **over 20 years**.
• He has been a **consultant** to a number of organisations regarding asbestos related matters.
• He has also **advised** the Department of Education and Training in relation to health matters relating to asbestos in schools.
Keith Adam

If it doesn't automatically play click this link
Policy – “Management of Asbestos Containing Material in DET Facilities” and the “Asbestos Management Plan”

“A policy is a temporary creed liable to be changed, but while it holds good it has got to be pursued with apostolic zeal”

Mohandas Gandhi
What is the Management of ACM in DET Facilities Policy

Policy overview for the management of ACM (Asbestos Containing Material) in DET facilities

Contains

- Relevant legislation & policy links
- Statement of Intent – Measures that ensure ACM is managed
- Responsibilities (overview)
- Guideline – to the Asbestos Management Plan (AMP)
- Contacts for DET facilities
A detailed reference guide on the procedures to be followed in Asbestos Management for DET Facilities.

Has critical information on responsibilities, and flow diagrams to support the processes & procedures.

Used in conjunction with the FCM-PR-003 Policy.
Where is the Policy & AMP located?

Online

There are several different people who have responsibilities around asbestos management

- DET Staff
- Building Managers
- Nominated Officers
- Administrative Officers
- School/TAFE Institute Officers
- Parents & Citizens Association (volunteers)
- ECEC Centre Director
- Regional Directors (schools)
- Regional Facilities Managers (schools)

- Regional/TAFE Institute Workplace Health & Safety Consultants/Managers
- Internal Auditors
- Regional & Central Office Project Coordinators
- Project Managers
- Infrastructure Delivery & Operations Branch
- Service Providers
- QBuild
Responsibilities
DET Staff

• Adhere to policy & procedures in managing ACM

• Inform Building Managers Nominated Officers
  – Concerns or disturbance of building materials

If you see damage or disturbance of ACM Report it to the Building Manager/Nominated Officer

• Don’t undertake work without proper approval

• Participate in annual asbestos awareness training
Facility Asbestos Management Team

Key Asbestos Management People in your Facility

Contact them for any Asbestos related matters or concerns

ASBESTOS MANAGEMENT TEAM

Location: (e.g. School, TAFE, or Workplace)

The following officers have delegated responsibilities for the management of asbestos containing materials for this facility as per FCM-PR-003: Management of Asbestos Containing Material in DET Facilities and Asbestos Management Plan for DET Facilities:

Building Manager
(i.e. School Principals; Institute Directors; Regional and Central Office Accommodation Managers)

- Name (insert photograph)

Nominated Officers
(Building Manager’s Delegate, i.e. Schools; Deputy Principals; Head of Departments; Business Services Managers, TAFE Institutes; Infrastructure, Maintenance or Facilities Managers; Regional Offices; as nominated by the Workplace Manager)

- Name (insert photograph)
- Name (insert photograph)

Administrative Officers
(Departmental employee who provides administrative assistance to the Building Manager and delegated Nominated Officer)

- Name (insert photograph)
- Name (insert photograph)
Responsibilities
Parents & Citizens Association & Volunteers

• Adhere to departmental policy/procedures on asbestos management
• *Not to undertake any work on ACM*
• *Not to undertake* or engage service providers to do maintenance work no matter how small without Building Manager approval
• Obtain a WAAP before commencing *ANY* work
• Notify Building Manager/Nominated Officer of any disturbance concerns with building materials
**Work Area Access Permit**

Is a **written and signed authorisation** granting **conditional access to a specific work area** within a facility for the purposes of carrying out building related work which **MAY or MAY NOT** disturb ACM.

Generated in BEMIR.
A WAAP is required for **ALL maintenance, installation, refurbishment and construction related works that has the potential to disturb ACM or NOT**.

Every time a Service Provider is on site for the above a WAAP is to be issued.
WAAP’s

NO WAAP approved
NO WORK started
It is important when a **Service Provider** arrives and signs the WAAP that they are **issued a Site Identification Badge**

This lets everyone in the facility know that this person is a **non employee** on site **completing approved work**.
Precautionary Measures – DET Policy

Service Provider Conducting Work:
- Staff and Students must NOT be in the room/area
- ONLY authorised service providers are to undertake work

Testing & or Maintenance:
- Presumed or confirmed ACM
- Area or room is cleared of students/staff
- Access restricted during work
To access the following information go to the Asbestos Management in DET Facilities Website: [http://education.qld.gov.au/asbestos/index.html](http://education.qld.gov.au/asbestos/index.html)

- Asbestos Policy FCM-PR-003
- Asbestos Management Plan
- Video’s by **Keith Adam** - Online Presentations
  - Asbestos in schools – Part 1
  - What is Asbestos – Part 2
  - Health Effects – Part 3
  - What can we do following exposure – Part 4
- **John Gaskin** – Independent Review on DET Asbestos Management Policies in Queensland Schools

To access additional **Parsons Brinckerhoff** videos on Asbestos related topics go into **BEMIR** then select the **Asbestos Awareness/Training link** from the Navigation Pane then scroll down for the video titles you are interested in.